



Infection Prevention and Control Plan



Facility Name: _____

Address: _____

Owner Name: _____

Artist(s) Name: _____

By September 1st, 2015, your facility shall submit to the board of health for approval, a written infection prevention and control plan prepared in accordance with paragraph (B)(8) of rule 3701-9-02 of the Administrative Code. The plan shall be kept up to date and resubmitted to the board of health as necessary.

This written infection prevention and control plan shall include, but is not limited to, the following:

- (a) Decontaminating and disinfecting environmental surfaces (who, what product, contact time, etc.);
- (b) Decontaminating, packaging, sterilizing and storing reusable equipment and instruments;
- (c) Protecting clean instruments and sterile instruments from contamination during storage;
- (d) Ensuring that standard precautions and aseptic techniques are utilized during all body art procedures;
- (e) Safe handling and disposal of needles;
- (f) Aftercare guideline (including signs and symptoms of infection and when to seek medical treatment, during the procedure this must be given in written and verbal form)

A. Decontaminating and Disinfecting Environmental Surfaces

Describe the procedures for decontaminating and disinfecting of surfaces in your facility.

Workstations/Counter Tops: _____

Chairs/Stools: _____

Trays: _____

Other Procedure Areas: _____

Solutions used to decontaminate/disinfect: _____

Contact time(s): _____

B. Decontaminating, Packaging, Sterilizing and Storing Reusable Equipment and Instruments

Describe, in detail, the steps used for decontaminating, sterilizing and packaging reusable equipment and instruments.

Are your equipment/instruments single use and disposable?

Will you be autoclaving in the facility?

If yes, describe your autoclaving procedure and step-by-step process.

Describe how reusable equipment and instruments are stored.

C. Protecting Clean Instruments and Sterile Instruments from Contamination During Storage.

Describe the location where sterile packaged instruments and jewelry are stored.

D. Ensuring That Standard Precautions and Aseptic Techniques are Utilized During All Body Art Procedures

Describe, in detail, the procedure for setting up and tearing down the workstation for all procedures used in your facility (attach additional pages if necessary).

Set Up:

Tear Down:

E. Safe Handling and Disposal of Needles

Describe the procedures for safe handling of sharps and how these items are disposed of.

What would you do in the case of an accidental needlestick exposure?

F. Aftercare Guidelines

Describe the written recommendations and care provided to the client after the procedure. List the bandages used. Your separate aftercare instructions page should also be included in this packet.
