

Employee Temperature Policy

Please monitor all incoming employees' daily temperatures until further notice at the **start of their shift**. A fever is classified as a temperature of 100.4 degrees Fahrenheit or higher. Thermometers should be properly washed, rinsed, and sanitized before each use (see instructions below)



If you do not have a thermometer employees should be required to self-monitor their temperatures before coming to work and you should maintain a daily log of employees self-monitoring.

Example of log sheet:

Employee Name	Time	Temperature	Do you have fever, sore throat, cough, or shortness of breath
John Doe	7:56am	98.6	No
Jane Doe	3:00pm	98.5	No

Thermometer Sanitizing Guidelines for Employers

March 18, 2020 Governor Mike DeWine instructed business owners to take the temperature of all employees upon arrival to work.

- Restrict access to the building so employees can only enter through temperature access points. Employees should remain outside the building to have their temperatures taken.
- Wash hands and use gloves to take employees temperatures.
- Use thermometers specifically manufactured for personal use. Use multiple thermometers to rotate through employees. Bring thermometers from home, if needed.
- Thermometer's must be washed, rinsed, and sanitized between uses. Follow the wash, rinse, sanitize process below:

Wash

Wash thermometers in a bowl of hot, soapy water.

Rinse

Rinse thermometers in a bowl of warm, clean water.

Sanitize

Sanitize thermometer using a bowl of chlorine bleach solution. (5 capfulls of bleach + one gallon of water).

Air Dry

Allow thermometers to air dry for 1-2 minutes before using on a clean paper towel.

Another alternative to this process is to use a single use plastic sandwich bag as a probe cover on the thermometer. Each bag should only be used once.

Thank you! If you have any additional questions, call the Erie County Health Department 567-867-3243

