

**ADVERTISEMENT**  
**NOTICE TO BIDDERS**  
**FOR THE CONSTRUCTION OF**  
**Two-Story Addition**

**AT THE**  
**Erie County Health Department**  
**420 Superior Street**  
**Sandusky, OH 44870**

Notice is hereby given that the **Erie County Board of Health will receive sealed proposals made in duplicate at their office, 420 Superior Street, Sandusky, Ohio 44870 until 11:00 am on Wednesday, November 25, 2020 to the attention of Mr. Pete Schade, Health Commissioner**, at which time and place the proposals will be opened and publicly read for the Two Story Addition at the Erie County Health Department (ECHD).

One set of the Contract Documents (consisting of the Advertisement, the Proposal/Bid Form, the Agreement, and the Specifications) and the Contract Drawings will be provided by the owner at no cost to the General Contractor by contacting ARC Document Solutions, 3666 Carnegie Avenue, Cleveland, Ohio 44115 (216.281.1234) or [cleveland.csr@e-arc.com](mailto:cleveland.csr@e-arc.com). Additional sets may be obtained by purchasing directly from ARC Document Solutions at the contractor's expense. All plan holders must be included on the plan holders list at ARC. Drawings can also be viewed at the office of the Architect Poulos + Schmid Design Group (PSDG), 1717 E. Perkins Avenue, Sandusky, OH 44870 and at ECHD, 420 Superior Street, during normal business hours beginning at noon on Tuesday, November 10, 2020. Submitted proposals not recorded on the plan holders list shall be considered non-responsive. Notice is posted on the Erie County Health Department's website at <https://www.eriecohealthohio.org>.

The Bid Proposal must include the cost to perform all the work shown on the drawings and in accordance with the project specification requirements. Separate bids for portions of the project not listed on the BID form will NOT be accepted. Proposals are to be submitted in a sealed envelope, which has been plainly marked "Proposal for Two-Story Addition at the Erie County Health Department." Proposals may be submitted via regular mail or by delivering the proposal to the Erie County Board of Health. Faxed or e-mailed proposals will not be accepted.

Each Proposal must be accompanied by a certified check or bid bond in an amount equal to ten percent (10%) of the total maximum proposal price made payable to the Erie County Board of Health as a guarantee that the proposal bidder will enter into an acceptable contract. In addition, a Performance Bond will be required to the contractor awarded the project. Award will be made to the lowest or best proposal bidder and the right is reserved to reject any or all proposals and waive any irregularities.

The bidders are encouraged to attend a **pre-bid meeting to be held on Monday, November 16, 2020 at 9:00 a.m. at the Erie County Health Department, 420 Superior Street, Sandusky, OH 44870. Please use door E for the Conference Center.**

Prior to the pre-bid meeting, questions on the proposal should be directed to Greg Schmid, Architect of Poulos + Schmid Design Group, Inc. at [greg@psdg.us](mailto:greg@psdg.us) or 419.625.0009 ext 19. Questions will not be accepted after 4:00 p.m. on Thursday, November 19, 2020.

Project No.3520  
November 9, 2020

ADV-1

The Owner reserves the right to waive any informality in the proposal, and to reject any and all proposals.

By Order of Erie County Board of Health

Peter Schade, Health Commissioner  
Erie County Health Department  
420 Superior Street  
Sandusky, OH 44870

END OF ADVERTISEMENT