

ERIE COUNTY HEALTH DEPARTMENT
JOB POSTING #2018-10
The Erie County Health Department is an Equal Opportunity Employer

POSITION: Family Practice Physician

DIVISION: Primary Care & Clinical Services and Public Health Nursing Services

SALARY: Commensurate with experience

WORKING HOURS: Full Time; 8:00 a.m. – 5:00 p.m.; Monday - Fridays,
Subject to planned itinerary and/or response to issues after hours.
Occasional weekend or evening hours. Hours may be altered to
accommodate Agency need.

START DATE: Immediate Opening

POSTING DATE: Thursday, February 7, 2018

CLOSING DATE: Friday, December 28, 2018 at 5:00 p.m. or until filled

CONTACT PERSON: Kathy Bango, Human Resources Office

ESSENTIAL ELEMENTS:

- Provides medical care of non-specialized nature to patients (i.e.: examines, diagnoses & treats patients & monitors progress, vaccinates against communicable diseases, prescribes medication & prescribes or administers treatment, develops a follow up plan of treatment; performs minor surgery/procedures).
- Performs physical examinations of patients to determine medical condition.
- Acts as consultant to other professionals, physicians, social workers, psychiatrists and psychologists.
- Participates in the development and implementation of clinical policies and procedures.
- Works with interdisciplinary teams to provide total quality care to patients, composes medical evaluations and reports and maintains written account of patient progress through electronic health record.
- Attends conferences and/or interdisciplinary team meetings to participate in development of total quality care plan for patients; for acute and chronically ill patients.
- Consults with other supervising physician(s) (if applicable) and determines need for specialized care or treatment.
- Writes medical evaluations and reports, interprets and analyzes laboratory reports and findings and writes summary, maintains written account of patient progress and writes orders and instructions to nursing and support staff through electronic health record.
- Follows all HIPAA provisions concerning confidential information.
- Participates in the Incident Command Structure according to the NIM system.
- Responds and participates as needed to incident management/emergency issues.
- Completes other special projects or duties as assigned.
- Responds to organizational goals, strategic priorities, and management by objectives (MBOs).
- Performs other duties as necessary.
- Knowledge of scope of patient care services provided by clinical service lines and the referral process (intra-agency & inter-agency).
- Ability to grasp Medicaid, Medicare, third party payers and any private pay systems coding requirements.
- Attends meetings as required.
- Communicates according to situational or organizational structure.
- Notifies supervisor of any treatment which may affect decision making.
- Provides primary care services in multiple locations and service delivery areas including planned/unplanned institutional visits.

MAJOR CHARACTERISTICS OF JOB PERFORMANCE:

- Knowledge and understanding of Patient Centered Medical Homes (PCMH) and Public Health Accreditation Board (PHAB) accreditation processes.
- Knowledge of Agency policies.
- Knowledge of Scope of Practice.
- Understands the overall operations of the health department and the Ten Essential Public Health Services.
- Ability to learn, follow directions, and communicate.
- Establishes professional network with Agency Epidemiologist.
- Knowledge of medical assessment & evaluation procedures for physicians, state & federal standards for public health care, clinic and agency processes, and comprehensive primary care to patients of all ages.
- Defines problems, collects data, establishes facts & draws valid conclusions.
- Gathers, collates & classifies information and data from a variety of sources.

- Able to assist with and deliver core grant objectives.
- Knowledge and practice reflects current standards of care and clinical guidelines.
- Knowledge of quality improvement principles and ability to implement to achieve improved outcomes.
- Knowledge of Meaningful Use objectives and ability to demonstrate achievement of objectives.

MINIMUM QUALIFICATIONS FOR EMPLOYMENT:

Certificate to practice medicine in State of Ohio as required by law and issued by State Medical Board pursuant to Chapter 473.14 of Revised Code and certificate of registration with state medical board pursuant to Section 473.281. Board certification in family medicine. Proficient in electronic records and new technology as applied to position. Must maintain a valid Ohio driver's license and current automobile liability insurance throughout employment.

UNUSUAL WORKING CONDITIONS:

May work weekends & holidays; exposed to communicable diseases, and emergency situations involving community and epidemiology and surveillance.

Qualified applicants may apply to the Human Resources Department, Erie County Health Department, 420 Superior Street, Sandusky, Ohio, (419-626-5623, Ext. 194) OR visit our website at www.eriecohealthohio.org where current job postings can be viewed and an application is available to download. A completed Erie County Health Department employment application must be submitted to the Human Resources Department prior to 5:00 p.m. on December 28, 2018. EOE/AA/ADA

Physical Requirements include at least:

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|---|--|------------------------|
| Total Hours: | One Time: | Eight-Hour Day: |
| Sit | 3.0 Hours | 2.0 Hours |
| Stand | 1.0 Hours | 5.0 Hours |
| Walk | 0.5 Hour | 1.0 Hour |
| Amount: | | |
| Less than 5 lbs. | Lift: Constant | Carry: Constant |
| 6 – 10 lbs. | Constant | Constant |
| 11-20 lbs. | Frequent | Frequent |
| 21-25 lbs. | Frequent | Frequent |
| 26-50 lbs | Frequent | Frequent |
| More than 50 lbs. | Frequent | Frequent |
| Bend: Frequent | Squatting: Frequent | |
| Crawling: Occasional | Climbing: Frequent | |
| Reaching: Frequent | Move fingers/limbs easily: Frequent | |
| Work Conditions | | |
| Unprotected heights | | No |
| Being around moving machinery | | Yes |
| Exposure to marked changes in temperature and humidity | | Yes |
| Driving automotive equipment | | Yes |
| Exposure to dust, fumes and gases | | Yes |
| Use Hands in Repetitive Action Such As: | | |
| Simple Grasp: | Right: Yes | Left: Yes |
| Push/Pull Arm Controls: | Right: Yes | Left: Yes |
| Fine Manipulation: | Right: Yes | Left: Yes |
| Use Feet in Repetitive Movement of Leg Controls: | | |
| Right: Yes | Left: Yes | Both: Yes |

Approved for Content & Posting: _____



Date _____

02/07/18